



San Diego County Employees  
Retirement Association

# Direct Deposit Change Request

This form applies to the following account/payment types:

All  Member  Beneficiary  Domestic Relations Order (DRO)

**IMPORTANT NOTE:** Updates to your account may not take effect until the month after SDCERA receives your form.

<b>MEMBER INFORMATION</b>																																		
First Name	MI	Last Name	Social Security Number																															
Mailing Address			Mobile Phone Number																															
City	State	Zip	Personal Email																															
<b>ACCOUNT INFORMATION CURRENTLY USED FOR DIRECT DEPOSIT (required)</b>																																		
Name of Bank		Amount of last SDCERA deposit into this account																																
Routing Number (nine digits)	Account Number (up to 17 digits)																																	
<b>NEW ACCOUNT INFORMATION AND AUTHORIZATION</b>																																		
<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:20%;">Your Name</td> <td rowspan="2" style="text-align: center; background-color: #e0e0e0;"><b>Use this example to assist in locating your routing and account number OR attach a voided check. Only US bank accounts are eligible.</b></td> <td style="width:20%;">Date</td> <td style="width:20%; text-align: right;">2468</td> </tr> <tr> <td>Your Address</td> <td>_____</td> </tr> <tr> <td>PAT TO THE ORDER OF _____</td> <td></td> <td>\$</td> <td>_____</td> </tr> <tr> <td></td> <td></td> <td></td> <td style="text-align: right;">DOLLARS</td> </tr> <tr> <td>Name of Financial Institution</td> <td></td> <td></td> <td></td> </tr> <tr> <td>Memo _____</td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Ⓜ:123456780</b></td> <td style="text-align: center;"><b>Ⓜ:10001234560123</b></td> <td style="text-align: center;"><b>2468</b></td> </tr> <tr> <td></td> <td style="text-align: center;"><b>Routing Number</b></td> <td style="text-align: center;"><b>Account Number</b></td> <td></td> </tr> </table>					Your Name	<b>Use this example to assist in locating your routing and account number OR attach a voided check. Only US bank accounts are eligible.</b>	Date	2468	Your Address	_____	PAT TO THE ORDER OF _____		\$	_____				DOLLARS	Name of Financial Institution				Memo _____					<b>Ⓜ:123456780</b>	<b>Ⓜ:10001234560123</b>	<b>2468</b>		<b>Routing Number</b>	<b>Account Number</b>	
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	<b>Routing Number</b>	<b>Account Number</b>																																
Routing Number (nine digits)	Account Number (up to 17 digits)																																	
Name of Bank	Type of Account <input type="checkbox"/> Checking <input type="checkbox"/> Savings	Is this a joint account? <input type="checkbox"/> Yes <input type="checkbox"/> No (If yes, complete the joint account holder section below)																																
I authorize SDCERA to deposit the net amount of my monthly retirement payment to the above financial institution. Any overpayments must be returned to SDCERA. I authorize SDCERA to initiate the return of any payments that I am not entitled to receive. This authorization is valid for all deposits unless otherwise noted. I revoke all prior payment directions.																																		
Member's Signature _____			Date _____																															
<b>JOINT ACCOUNT HOLDER INFORMATION AND AUTHORIZATION</b>																																		
Full Name	Social Security Number		Relationship to Member																															
Mailing Address (if different than above)	City	State	Zip																															
Personal Email	Mobile Phone Number																																	
I will notify SDCERA of the death of the above-named Member and return any funds that were deposited by SDCERA in the above-named account after the Member's death. I further agree to allow debit transactions or payments sent after the Member's death that the Member was not entitled to receive.																																		
Joint Account Holder's Signature _____			Date _____																															